Bristol Climate & Nature Partnership

CLIMATE LEADERS

CLIMATE LEADERS GROUP

Terms of reference



The city of Bristol has declared a climate emergency and has a target to be carbon neutral and climate resilient by 2030. The **One City Climate Strategy** is the roadmap to achieve this goal.

Purpose

The Climate Leaders Group will accelerate Bristol's progress towards becoming carbon neutral and climate resilient by 2030 by supporting organisations leading the way in reducing their own carbon emissions and sharing their knowledge and progress with others in the city.



Objectives

- To enable Climate Leaders to make faster progress towards carbon neutrality and feel motivated, supported, and inspired, through the sharing of experience and best practice.
- To support Climate Leaders in identifying and implementing carbon neutral and climate resilient solutions, and to share this knowledge with others in the city.
- To amplify the efforts and progress of Climate Leaders and demonstrate Bristol's trajectory towards carbon neutrality and climate resilience – inspiring, motivating and enabling others to act

CRITERIA FOR MEMBERSHIP

Essential

- Members of the group must have publicly stated, ambitious, and credible emissions reduction targets;
- Members must have a credible climate action plan or similar, detailing the actions they intend to take to reduce their emissions, including Scope 3 (this does not mean they need to have a full plan for achieving carbon neutrality);
- Members must be undertaking activities to significantly reduce emissions as per their climate action plan;
- Members must be measuring their Scope 1 and 2 carbon emissions and be making efforts to measure Scope 3;
- Members must be willing to share emissions data annually with the Partnership and for this to be reported on publicly;
- Members must be aiming to be carbon neutral as effectively as possible. Carbon offsetting can form part of their plan, but only if offsetting is of the highest standard and decarbonisation is prioritised;
- Members of the group must be members of Bristol Climate & Nature Partnership and have an operational base in the Bristol city region.



CRITERIA FOR MEMBERSHIP

Desirable

- Members should be considering principles of a just transition as part of their climate action activity, for example the impacts of transitioning to a low-carbon business model on workers and communities;
- Member should be contributing to wider city efforts to meet their carbon neutral and climate resilient goals;
- Members should be taking steps to reduce their impact on nature and biodiversity.

The final decision on whether a member may join is made on a case-by-case basis by the chair/co-chairs. In certain cases, the chair/s may seek guidance from Bristol Climate & Nature Partnership CIC Board of Directors and the Bristol Advisory Committee on Climate Change to aid their decision.



Governance and operations

The group will have at least one chair, whose role is to chair the meetings, guide the group to ensure its activities are effective in driving positive change, and work with the Partnership's staff team to ensure activities are strategically in line with the broader direction of the Partnership.

The role of the chair will be reviewed after an initial two-year term, with the possibility of extension. When a new chair is sought, applications for the role will be invited from group members and other relevant stakeholders. An appointment will made by a sub-committee including the Partnership staff team and former chairs.

The current co-chairs are Lara Davies-Jones (City of Bristol College) and Mathew Swift (Womble Bond Dickinson).

The Partnership staff team will provide administrative support for the group and enable communication with the wider Partnership network and other stakeholders.

Annual public reporting requirements

- Total carbon emissions
- Emissions from Scope 1
- Emissions from Scope 3 (full or partial)
- Specific CO2 reduction targets
- Approach to carbon offsetting
- Reduction in carbon emissions
- Emissions from Scope 2
- Headline achievements in reducing carbon emissions
- Urgent actions your organisation will take in the next five years to reduce the CO2 emissions directly under its control

Who is this group for?

Those who have responsibility for their organisation's sustainability efforts. This could be a sustainability manager in a large organisation, or a senior staff member in a smaller organisation. It could also be the person who is responsible for strategy or advocacy around the climate and nature agenda.





Time commitment

Members will be expected to be active participants in the group, attending quarterly meetings and events, engaging in the email group, sharing information about your organisation's progress towards carbon neutrality and helping to promote Climate Action Programme resources and events.

Ways of working

It is expected that members will work positively, professionally, and co-operatively towards the group's shared ambition. The chairs and Partnership staff team will speak with relevant members if this is not followed and can remove members in the unlikely event that the issue continues.

The Climate Leaders Group does not generally take a position on issues as a group, but if this is felt necessary, it would do so by consensus. Group members also cannot speak on behalf of the group without majority agreement.

Confidentiality

The group meetings will be held according to the Chatham House rule, so members may discuss information disclosed during a meeting, but the source of information may not be explicitly or implicitly identified outside of the meeting.

It is expected that sensitive information and data shared in the Climate Leaders Group will be kept confidential unless explicit permission to share publicly is given.

Application

Organisations interested in joining the group are asked to complete this form.

For any question, please contact **Jasmine Clark**, Climate Action Programme Coordinator at **jasmine@bristolclimatenature.org**.

